



Guardianships By High Schools International Group

PERSONAL
CARING
ADVISING
MONITORING
REPORTING

HSI

United Kingdom and Ireland

High Schools International Guardianships

Choosing the right guardianship organisation can be critical to the success of a student's study abroad programme.

We've been looking after international students for over 30 years, and in that time, have developed a service which works for our students, their parents and our international partner agencies.

Everything we do has been designed with those people in mind.

Explore this brochure to discover how the services in the HSI guardianship programme are brought together to give parents the peace-of-mind that they are looking for, whilst ensuring students have the support they need to reach their full potential.

Guardianship

A practical, moral support system for young international students studying away from home.

Accreditation and Our Commitment to Student Safety & Welfare

As accredited guardianship organisations, the safety and wellbeing of students under our care is our primary concern.

We work with all stakeholders - students, parents, schools, host families, partners and service providers - to ensure that every student can achieve their personal and study objectives in a safe, caring and nurturing environment.

All of us involved in providing the HSI guardianship programme are committed to this mission.

AEGIS

HSI UK has been accredited by AEGIS since 2010 and was most recently re-accredited in 2017.

"This is a Guardianship Organisation who truly understand the needs of international students and their parents."

AEGIS Re-accreditation Inspection Report, 14th - 17th March 2017

AGPI

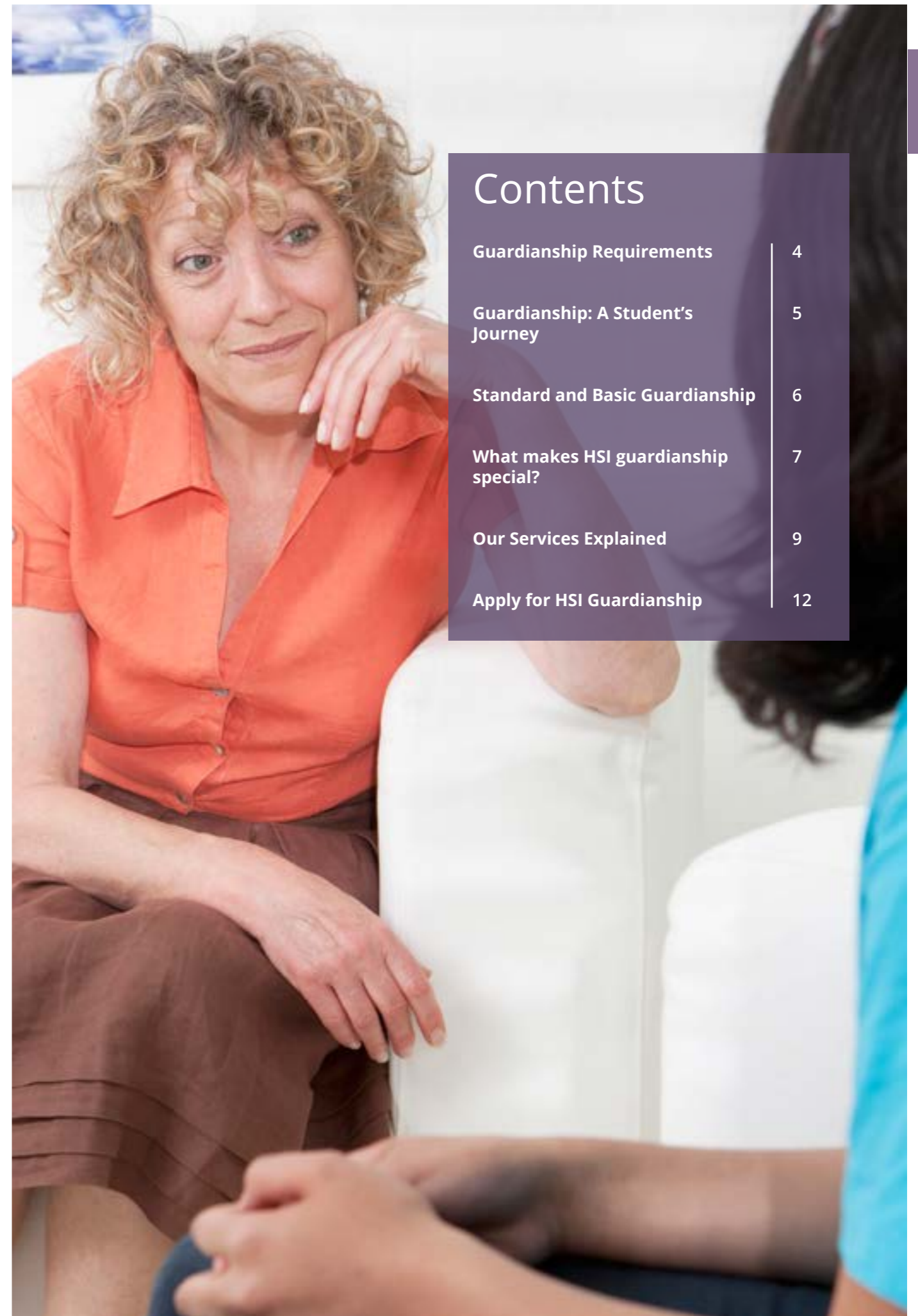
As a founding member of AGPI, HSI Ireland is at the forefront of child welfare in Ireland.

"Guardianship providers must undergo a rigorous AGPI application and independent inspection process. This process promotes the highest standards of professionalism, due diligence and child safety."

AGPI website, August 2018

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Guardianship Requirements

Coming to the UK or Ireland to study is a big step for any international student. Our guardianship supports and encourages students to achieve all that they can during this time.

HSI guardianship is included in all our academic programmes in the United Kingdom and Ireland.

It can also be taken as a *stand-alone programme*.

Our guardianships are available for students at private boarding, private day, private prep and public (state) schools.

Who can apply for HSI Guardianship?

- Students aged 8 to 18 attending either a homestay or boarding school programme
- Students who have been offered a place in a British or Irish school
- Students who are studying in the United Kingdom or Ireland without their parents

Where do we offer Guardianship?

In Ireland:

- **Standard** Guardianship Programme



In the UK:

- **Standard** Guardianship Programme
- **Basic** Guardianship Programme

Standard and Basic Guardianship

HSI offers two levels of guardianship:

Standard

Our standard guardianship service provides the highest level of supervision and progress monitoring available. This thorough service gives students the support they need to reach their full potential whilst away from home.

Basic

Basic guardianship is suitable for students who require a more limited level of care than we offer in our standard guardianship.

Basic guardianship is only available to students aged 16 or over, and who are on a boarding programme.

Service Options

	Standard Guardianship	Basic Guardianship
🏠 Assistance with Homestay and Transport		
Homestay: boarders	✓	✓
Homestay: day school	✓	✓
Transfers	Charged at cost	Charged at cost
❤️ Emergency Care and Assistance		
24/7 Emergency contact	✓	✓
Access to HSI head-office	✓	✓
Emergency / additional visits	✓	-
Incident reports	✓	-
🎓 Academic, Social and Welfare Monitoring		
Regular written progress reports by student advisor	✓	-
Attendance at parent teacher evening	✓	-
👤 Student Advisor		
Orientation visit	✓	✓
Minimum of 2 visits per term	✓	-
Personal approach	✓	-
Trained Guardian	✓	-

Guardianship: A Student's Journey

Before you leave home

- **HSI Office** / Organises a suitable host family (homestay programmes only) and puts you in contact with them by email
- **HSI Office** / Organises a transfer service to meet you at the airport on arrival



Soon after you arrive

- **Student Advisor** / Contacts you to make sure you arrived safely ●●
- **Student Advisor** / Meets you in your first two weeks for an orientation visit ●●

Regularly throughout

- **Student Advisor** / Meets you regularly to monitor your progress and well-being ●
- **Student Advisor** / Writes progress and well-being reports and sends them to the HSI office ●
- **Student Advisor** / Attends parent-teacher meetings ●
- **HSI Office** / Ensures all progress reports and important school documents are sent to the natural parents ●
- **HSI Office** / Arranges and manages mid-term and exeat and other holiday host families as required ●●
- **HSI Office** / Arranges additional transfers as required ●●
- **HSI Office** / Is available by phone 24/7 for emergencies ●●
- **Student Advisor & HSI Office** / Work together to swiftly resolve any problems during your programme ●



At the end of your programme

- **HSI Office** / Arranges departure transfers to airport ●●
- **HSI Office** / Ensure all validation documents are obtained and delivered to agents/natural parents ●

● = Standard Guardianship
●● = Basic Guardianship

What makes HSI Guardianship so special?

1. Our Office Teams

We have local offices in Brighton and Dublin. Each office is staffed with professionals in the fields of programme operations, student welfare and guardianships.

Some of our team have been with us over 25 years, offering a wealth of experience and reliability for our students and their families.

We aim to make guardianship simple and stress-free whilst ensuring that all the safeguards are in place to ensure students are happy and well during their study abroad programme.

The people involved

Office Teams
Student Advisors
Host Families



2. Our Student Advisor network

Our Student Advisors are the face of our service. Students develop a relationship with their Advisor throughout the duration of their programme.

In Ireland, our Student Advisors are professional student welfare officers and are based in our Dublin office.

In the United Kingdom, Student Advisors live locally to our partner schools and are members of the local community who are experienced in working with young people.



“ There is no doubt that the level of service provided by the High Schools International Student Advisors is some of the best I have experienced in the industry. ”

AEGIS Re-accreditation Inspection Report 14th - 17th March 2017

3. Our Host Families

HSI host families are some of the best available. They are more than just a place to sleep, they are a home-away-from-home for our students.

On both standard and basic guardianship most students will need homestay accommodation.

Rather than travelling home during each holiday or school closure, it is often more convenient to spend the time with a local host family.

HSI Host Family standards

All our host families meet rigorous standards before they can host a HSI student. Families must be able to provide a private bedroom, a quiet space to study, 2 meals per day (3 at weekends) plus snacks, and a warm, welcoming environment in which our students can live.

All HSI host families treat their host student as a member of the family, and many remain friends-for-life.

Safeguarding

Our students' safety is our primary concern, and therefore we implement a range of methods to ensure that the host families we choose are suitable and well prepared for the role of hosting.

These include:

- visiting each host family prior to placement
- completing a comprehensive House & Home Inspection report
- completing police background checks
- obtaining personal references
- ensuring the home has a valid gas safety certificate
- providing the family with the HSI Child Protection Policy
- providing the family with guidelines and advice for hosting



“ The team of homestay families provide an excellent service and they too benefit from the personal contact with their local student advisor as well as the Brighton office staff. ”

AEGIS Re-accreditation Inspection Report 14th - 17th March 2017

Our Services Explained

Practical Assistance

Assistance with homestays

- Standard Guardianship
- Basic Guardianship

Most students will require additional accommodation with a host family at some point during their stay. During mid-term breaks and boarding house closures it is easier for students to stay locally.

We will coordinate the placement of students into nearby inspected and vetted host families for students who require it.

Assistance with transfers

- Standard Guardianship
- Basic Guardianship

Before, during and at the end of each student's study programme, staff from our UK or Ireland offices are in contact with parents or partner agencies to confirm flight details and airport transfer arrangements if applicable.

We can offer young-flyer drop-off and collection services when necessary through our own staff or partner taxi firms. When we use taxis, our partner taxi firms employ only vetted and verified drivers.



Problem Solving and Emergency Care

Access to HSI head office

- Standard Guardianship
- Basic Guardianship

Our dedicated office teams are available for students, parents and partners during office hours. We deal with enquiries efficiently so that you have accurate information when you need it.

24/7 emergency telephone service

- Standard Guardianship
- Basic Guardianship

Sometimes unexpected situations can happen which need immediate attention. Every student will have access to our 24/7 emergency telephone service. In the event of an emergency any student under our care will be able to speak to a member of HSI staff and get the issue resolved as quickly as possible.

Emergency visits

- Standard Guardianship

Students may need to ask advice, raise concerns, or require a visit from their Student Advisor at short notice. Students can use their preferred way to keep in touch with their Student Advisor so that they can be confident in the level of care they will receive.

Incident reports

- Standard Guardianship

We provide an incident report for parents and partner agencies. Our incident reports are in addition to any other that may be produced by the school or other party associated with the incident.



“ It is also clear that High Schools International staff invest a great deal of time in visiting and speaking with students and parents and ensuring they offer whatever help and guidance is needed. ”

AEGIS Re-accreditation Inspection Report 14th - 17th March 2017

Academic, social and welfare monitoring

Orientation Visit

- Standard Guardianship
- Basic Guardianship

Our local Student Advisor will meet students shortly after arrival. The purpose of this visit is to give the student all the information they need while under our guardianship and to welcome them to their new environment.

Minimum of 2 visits per term

- Standard Guardianship

Students on our standard guardianship programme will benefit from meeting with their Student Advisor one-to-one on a regular basis. In Ireland students will meet their Student Advisor at least once a month. In both the UK and Ireland, these meetings are private and give students an opportunity to talk about their academic progress, social environment and living arrangements; and to express any concerns or worries they might have.

Progress & Well-Being Reporting

- Standard Guardianship

We are in regular contact with all our partner agencies, parents and schools, ensuring that the flow of information between students, schools and parents is as efficient and accurate as possible.

Following each meeting with a student, our Student Advisors write a detailed report on the progress of that student and any issues or concerns which need to be addressed. These reports are received by our UK or Ireland HSI head office and passed on to parents and partner agencies to keep them informed about their son/daughter's progress and well-being.

Attendance at Parent-Teacher evening

- Standard Guardianship

Our trained Student Advisors will attend parent-teacher evenings. This is an opportunity for teachers to discuss how the student is performing at school. All feedback is reported to the local HSI head office and shared with parents and partner agencies.

Apply for Guardianship

✉ Contact us by email info@hsinet.org

📞 Contact us by phone: **+353 1 6784 800** (Ireland) **+44 1273 711 606** (United Kingdom)

➡ Visit us online: www.hsinet.org

📍 Visit us in person: *Castleriver House, 14-15 Parliament Street, Dublin 2 (Ireland)*
1 Frederick Terrace, Frederick Place, Brighton (United Kingdom)

The HSI Group

The HSI Group consists of 3 companies: HSI UK, HSI Ireland and Dublin Cultural Institute.

Together, we offer a broad range of study programmes and student services to international exchange and language students of all ages.

Our guardianship services are managed by HSI UK and HSI Ireland.

Full list of programmes offered by HSI group

- Academic High School Programmes (United Kingdom, Ireland)
- Guardianships (United Kingdom, Ireland)
- Teacher Development (Ireland)
- Summer Camps (Ireland)
- High School Immersions – Short Stay – Individuals / Groups (United Kingdom, Ireland)
- Adult General English (Ireland)
- Professional English (Ireland)
- Junior Language Groups (Ireland)

New Partner Registration

Overseas education consultancies can register as a Trusted Partner by contacting us at info@hsinet.org

HSI Guardianship is fully accredited by AEGIS in the United Kingdom and a founding member of AGPI in Ireland.

📘 facebook.com/highschoolsinternational
🐦 twitter.com/HighSchoolsIntl
📷 instagram.com/high_schools_international

